

## Work Visa for qualified professionals with university degree or vocational training

General information is available at the website of the Federal Office for Migration and Refugees, [www.bamf.de](http://www.bamf.de), and at [www.make-it-in-germany-com](http://www.make-it-in-germany-com).

Please prepare the following documents for your visa (**original + 1 copy per document**):

- application form, duly completed (see on our website)
- valid national passport
- valid Belgium residence card
- a residence certificate from the Belgian city hall (*Certificat de résidence historique/Getuigschrift van woonst historiek*)
- a declaration to be filled in by your employer ([Erklärung zum Beschäftigungsverhältnis](#))
- curriculum vitae of professional career, specifying the certificates, diplomas, etc. you have obtained
- in case of an university degree: proof of comparability of a foreign diploma. If you want to know whether your diploma is comparable to a German diploma or recognised as equivalent, please check the ANABIN database: <http://anabin.kmk.org/>  
or <http://anabin.kmk.org/>
- in case of a vocational/professional qualification: if you have a foreign degree, please attach the decision of recognition. For more information about recognition of degrees, please consult [www.erkennung-in-deutschland.de](http://www.erkennung-in-deutschland.de)
- proof of health insurance for Germany
- 1 biometrical passport photo (not older than 6 months)
- Visa fee of 75,00 € (cash or by Visa-/Mastercard, Bancontact is not possible)

Please make sure that your documents are complete, as incomplete applications may be rejected. If your diplomas are not in English, German, French or Dutch, please provide a translation.

In some cases, the submission of additional documents may be required.

In case the applicant is 45 years old or more, append proof of an already existing pension scheme/retirement provisions.

To hand in your application, please book an appointment on our website via this [link](#). If you wish to apply for a visa for other family members, please book an additional appointment for each family member and check the information on «Family reunion visa».

Consultation by phone is available on Tuesdays and Thursdays between 2 p.m. and 3 p.m.

You can reach us via the following contact details:

phone: 02-787.18.18

fax: 02-787.28.18

email: [rk-115-di@bruessel.diplo.de](mailto:rk-115-di@bruessel.diplo.de)

*This information sheet has been prepared with utmost care. It is intended to provide a point of reference to our clients but may not be fully applicable to every individual case. We cannot accept any responsibility for inaccuracies contained in this information sheet.*